

**ARNOLD COMMUNITY CENTER**  
**MARCH 9, 2009**

A regular meeting of the Chairperson and the Board of Trustees of the Village of Arnold, Nebraska was held in the Arnold Community Center on Monday, March 9, 2009 at the hour of 7:00 P.M. Notice of this meeting was given in advance by publication and by a posted notice with the agenda posted on the door to the meeting room at the Community Center. Notice of this meeting was given to the Board Members and all members present acknowledged receipt of said notice. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Chairperson Karin Moore called the meeting to order and Patricia Lamberty, the Village Clerk, recording the proceedings. On roll call the following were present: Connelley Barton, Ted Bubak, Glen Bowers, Karin Moore, Aaron Olson. Absent: none. A quorum being present the following proceedings were had and done.

Jana Cool and Amanda Winfield attended the meeting to comply with their government class.

Also attending the meeting were Joe Bob Atkins, Justin Conner, Brian Gebhardt, Mitch Geiser, John Reed, and Scott Winfield.

Chairperson Karin Moore informed the Public that a copy of the Open Meetings Act is on the easel and is available for public inspection.

The minutes of the previous regular meeting on February 9, 2009 were not read as the Clerk had previously furnished each member with a copy thereof. Moved by Bubak and seconded by Barton that the minutes of the previous regular meeting on February 9, 2009 be approved as presented. Roll call vote: Aye: Barton, Bowers, Bubak, Moore, Olson. Nay: none. Absent: none. Motion carried.

The Clerk presented the claims paid in February:

<b>02/09</b>	<b>TOTAL AMOUNT OF CLAIMS APPROVED &amp; PAID</b>		
		\$53,846.28	
<b>02/10</b>	Municipal Energy Agency of Nebraska	\$18,009.37	electricity
<b>02/24</b>	Nebraska Dept of Revenue	3,423.76	Sales Tax
<b>02/27</b>	Payroll	9,104.91	
	Aflac	255.09	Payroll Deductions
	IRS	2,972.61	Payroll Taxes/Fed WH
<b>TOTAL AMOUNT OF CLAIMS</b>		<b>\$87,612.02</b>	

The Treasurer's Report revealed there is \$100,900.17 in the General Fund; \$1,593.35 in the Community Center Building Fund; \$87,387.16 in the Street Fund; \$260,633.20 in the Electric Fund; \$31,869.79 in the Power Plant Fund; \$52,381.52 in the Water Fund; \$61,141.32 in the Sewer Fund; \$22,599.20 in the Sewer Debt Service Fund; \$26,345.01 in the Solid Waste Fund; \$9,426.82 in the Closure/Post Closure Care Account; \$51,314.18 in the Economic Development Fund; \$9,319.41 in the Trust & Agency Funds as of February 27, 2009. After discussion, moved by Bowers and seconded by Bubak that the Treasurer's Report be approved as presented. Roll call vote: Aye: Barton, Bowers, Bubak, Moore, Olson. Nay: none. Absent: none. Motion carried.

The Clerk presented the following claims on file:

AJ Sheet Metal, Inc.	\$	765.40	CC: heater repairs
All Points Cooperative		1,352.83	propane
Arnold Insurance Agency		74.00	insurance
Arnold Volunteer Fire Department		1,000.00	annual appropriation
Bailar Power Systems		1,384.53	contract labor/materials
Blue Cross and Blue Shield of Nebraska		4,244.57	health insurance
Cal's Best Service		572.77	gas/diesel/repairs & maint
Cohagen Battery		351.98	batteries
Custer Public Power District		20.65	electricity
DHHS		40.00	pool permit renewal fee
Department of Energy		14,101.69	electricity
Dutton-Lainson Company		1,006.88	electric supplies

Eakes Office Plus	191.25	office supplies
Electric Fixture & Supply	398.39	electric supplies
Fastenal	30.70	street supplies
Galls Inc	117.96	vehicle warning lights
Great Plains Communications	86.37	CC: telephone
Great Plains Communications	427.93	telephone
Great Plains One-Call Service	5.05	one call fees
Husker Ag Sales, Inc.	2,750.00	JD Commercial Mower
Melody Jennings	203.17	CC: Salary
Kelly Supply Company	135.89	street supplies
Koubek Trucking	212.77	materials
Kriz Davis Company	51.12	electric supplies
Kully Pipe & Steel Supply	521.01	dumpster repairs
League of Nebraska Municipalities	333.00	registration fee (Scott Midwinter Conf)
Lexington Area Solid Waste Agency	1,051.92	tipping fees
Logan County Coop Oil Assn	445.05	gas/diesel/propane
Mills Hardware	773.81	supplies
NE Public Health Environmental Lab	16.00	testing (water)
Nebraska Municipal Power Pool	95.00	registration fee (Scott - Annual Meeting)
Olsen's Agricultural Laboratory, Inc.	51.50	testing (ww)
POWERPLAN	192.90	parts
Pacific Life & Annuity Company	567.06	pension
Petty Cash Fund	143.00	postage/stamps/misc
Reeds Food Center	106.06	paper products/batteries
The Arnold Sentinel	639.47	Publishing Fees
Titan Access Account	112.91	parts
Two Reds Automotive	41.66	patrol car expense
USA Blue Book	278.38	WW Plant: testing equip
VISA	359.48	lodging/meals (Scott - Midwinter Conf)
Village of Arnold	3,751.39	utilities
Village of McCool Junction	475.00	Parks: scoreboard
WESCO Receivables Corp	69.63	FR Clothing
Kim R Wagner-Sage	113.41	Salary
Weathercraft Companies	1,112.00	materials/labor
Wenquist Inc.	82.76	parts
William Whitlow	1,015.60	Salary
Scott A Winfield	226.60	mileage (Midwinter Conf)
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$42,100.50</b>	

After discussion, moved by Barton and seconded by Olson that

the claims be approved and paid. Roll call vote: Aye: Barton, Bowers, Bubak, Moore, Olson. Nay: none. Absent: none. Motion carried.

Joe Bob Atkins, Brian Gebhardt, Mitch Geiser and John Reed attended the meeting regarding the Arnold Economic Development Corporation (AEDC). AEDC's update for March:

- We continue to provide regular maintenance to the web site as necessary. You can now find the village board meeting minutes posted under the Government section. A spreadsheet showing number of web site hits per day and the number of page views will be distributed each month to the village board.
- The AEDC has developed a document outlining the standard operating procedures for the LB840 tax funds. The document gives a brief background on the AEDC and the passing of LB840. It describes how funds are approved, the role of each board or committee involved, the loan committee process, and how the AEDC intends to communicate with those involved so we may all work towards the same goal of improving and growing our community. This document will also serve as a useful tool for getting future board members familiar with the procedures in an efficient manner.
- As part of the standard operating procedures, we have developed a Fixed Expense List for village board approval for use of the LB840 tax funds. Since the AEDC cannot use LB840 tax funds without prior approval from the village board, it can be difficult to maintain daily operations. The Fixed Expense List includes practical items such as utilities, office supplies, and advertising/promotional materials. Approval of this list gives the AEDC the authority to purchase the listed items without presenting each item to the village board each time these items are needed. Items that do not fall under this list must receive approval from the village board before the commitment of funds for that item or project.
- A loan committee has been formed, consisting of Kristi Dvorak, Joe Bob Atkins, and Brian Gebhardt. A loan application, an outline describing the loan process, and a points system have been developed. We are currently working on the remaining loan papers, including loan terms, guidelines, approval/denial letters, etc.
- The 3rd<sup>F</sup> Annual MarketPlace Small Business Conference was held February 25 in North Platte. Several members of the community and several students and teachers attended through the scholarships provided from the LB840 funds. Arnold made a very strong presence with our attendance numbers. Many new encouraging contacts were made, and the high school students were interviewed for UNL's blog.

- Kristi has scheduled a speaker with the UNL Panhandle Research & Extension Center to share results of a study recently completed about newcomers in the panhandle. The UNL study revolved around who the new residents were, why they moved there, and how those new residents can be retained. Many of these items can be applied in our own rural community and can come from our own citizens as well as our community leaders. The date is set for March 24 at 7 p.m. at the Community Center meeting room.
- We are finalizing timelines and developing "toolbox" items for our new communications plan so we may begin implementation of the plan.
- We're developing a money plan and need to visit with local businesses to determine what their needs and wants are before the plan can be finalized. We are currently developing our business needs assessment questionnaire.

John Reed informed the Board that the AEDC recommends that \$8,000.00 be transferred from the Economic Development Fund to the Village of Arnold. The money is a grant to be used to repair the swimming pool. The matter will be further discussed at the next meeting.

After discussion, moved by Bowers and seconded by Olson that the following claims be paid from the Economic Development Fund:

ALLTEL	52.91	AEDC: cell phone
Kristi Dvorak	44.00	mileage (Marketplace Conf)
Eakes Office Plus	359.97	office supplies
Great Plains Communications	88.21	telephone
Logan County Coop Oil Assn	350.00	propane
Sandhills Business Services	105.00	Bookkeeping Services
Sennett, Duncan & Jenkins	151.00	attorney fee
The Arnold Sentinel	170.00	Publishing Fees/Business Cards
Village of Arnold	75.54	Utilities
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<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$1,396.63</b>	

Roll call vote: Aye: Barton, Bowers, Bubak, Moore, Olson. Nay: none. Absent: none. Motion carried.

Discussion was held on the possibility of Patricia Lamberty, Village Clerk, doing the quarterly reports and the reconciliation of the Bank Statements for the AEDC.

Consideration of the revised expense list was the next item on the agenda. The proposed fixed expense list includes:

**Office Supplies**

Printer & Copier Toner, Paper, Proposal Binders  
File Folders, Postage, Envelopes, Computer Software  
Business Cards . . .

**Utilities**

Electric, Propane, Trash, Phone, Cell Phone,  
Internet,

**Implementation of Communications Plan**

This could include flyers, brochures, note cards,  
postage, signage, ads in local papers, specialty  
items . . .

**Advertising**

For items not relating to communications plan,  
Ads in newspaper  
Web site domain name yearly fee  
Web Site Google Advertising of \$100/month, 1 year  
trial

**Insurance**

Work Comp, general liability, commercial package

After discussion moved by Bowers and seconded by Olson that the proposed fixed expense list be approved. Roll call vote: Aye: Barton, Bowers, Bubak, Moore, Olson. Nay: none. Absent: none. Motion carried. Approval of this fixed expense list gives the AEDC the authority to purchase the items without presenting each item to the Village Board each time these items are needed.

The Board discussed the document that was developed by the AEDC outlining the Standard Operating Procedures for the LB840 tax funds. After discussion, moved by Bowers and seconded by Olson that the Standard Operating Procedures be approved provided that the following is deleted from the

document: A village board representative(s) will sign the same confidentiality agreement as the AEDC board members. Roll call vote: Aye: Barton, Bowers, Bubak, Moore, Olson. Nay: none. Absent: none. Motion carried.

Joe Bob Atkins informed the Board that the AEDC is in the process of setting up a revolving loan program. Loans and a revolving loan program is an eligible activity under Arnold's Economic Development Plan. Joe Bob Atkins stated that the AEDC would like to transfer \$15,000 from the Economic Development Account to a revolving loan account. The Board directed Patricia Lamberty, Village Clerk, to check into the procedures for setting up a revolving loan program.

Discussion was held on the renovation of the area of the Old Mill Park that includes the tennis, horseshoe and sand volleyball courts. Patricia Lamberty, Village Clerk, informed the Board that \$550.00 has been donated for the Old Mill Project. Joe Bob Atkins stated that future donations can be made to the AEDC for the Old Mill Park Project since the AEDC is a 501(c)(3) nonprofit organization. After discussion, moved by Barton and seconded by Olson to issue a check to the AEDC for \$2,550.00 (\$2,000.00 from the Village and \$550.00 from donations) for the Old Mill Park Project upon receipt of invoices. Roll call vote: Aye: Barton, Bowers, Bubak, Moore, Olson. Nay: none. Absent: none. Motion carried.

Justin Conner stated that people who are donating to the Old Mill Project are concerned about the maintenance of the park. The matter was discussed.

Scott Winfield, Village Superintendent, gave an update to the Board on the necessary pool repairs.

The Board discussed and reviewed the Police Report. Bill Whitlow stated in the report that this would be his last report to the Board as he accepted a job offer and will start his new job on March 16<sup>th</sup>, 2009.

After discussion, moved by Bowers and seconded by Barton that the following Resolution be adopted:

R E S O L U T I O N 2009-2

**RESOLUTION** directing the sale of the Village Hay at the Arnold State Park. **(FYI: the Village will pay for the cost of the chemicals to spray the area for broadleaf weeds)**. The Village of Arnold will accept sealed bids up to and including April 13, 2009. **THIS IS FOR ONE YEAR (2009) WITH THE OPTION OF TWO ADDITIONAL YEARS (2010/2011) AT THE SAME AMOUNT PER YEAR. PAYMENT FOR THE TWO ADDITIONAL YEARS IS DUE BY FEBRUARY 1<sup>ST</sup> OF EACH YEAR. IF PAYMENT IS NOT RECEIVED BY FEBRUARY 1<sup>ST</sup> THE BOARD WILL ADVERTISE THE VILLAGE HAY FOR SALE.** Sealed bids will be opened at the regular meeting on April 13, 2009. A check or money order for the bid must be enclosed. Checks and/or money orders will be returned to the unsuccessful bidders. The Village reserves the right to accept or reject any or all bids. Notice of this sale will be published in the Arnold Sentinel and a copy of this Resolution will be posted in three prominent places within the Village.

The Chairperson put the Resolution to a vote. Those voting FOR PASSAGE: Barton, Bowers, Bubak, Olson, Moore. Those voting AGAINST PASSAGE: none. Motion carried.

After discussion, moved by Barton and seconded by Bowers that the following Resolution be adopted:

**VILLAGE OF ARNOLD**  
**RESOLUTION 2009-3**

**RESOLUTION DIRECTING THE SALE OF THE SEWER CABLE MACHINE WITH ATTACHMENTS. (SEWER CABLE MACHINE NEEDS WORK)** The Village of Arnold will accept sealed bids up to and including April 13, 2009. The sealed bids will be opened at the regular board meeting on April 13, 2009. The successful bidder will be required to sign a waiver of liability against the Village for any accidents resulting from the use of the equipment and to accept the equipment as is with no warranties or guarantees. The Village reserves the right to accept or reject any or all bids. Notice of this sale will be published in the Arnold Sentinel and a copy of this Resolution will be posted in three prominent places within the Village.

The Chairperson put the Resolution to a vote. Those voting FOR PASSAGE: Barton, Bowers, Bubak, Olson, Moore. Those voting AGAINST PASSAGE: none. Motion carried.

After discussion, moved by Bowers and seconded by Olson that the following Resolution be adopted:

**RESOLUTION 2009-4**

**WHEREAS**, application is being made to the Village of Arnold, Custer County, Nebraska for approval of a lot split regarding real estate owned by Neil A Coleman & Diana M Coleman;

**WHEREAS**, applicant is desirous of selling the following described real estate to Wesley R Block:

The East Sixty-two (62) feet of Lots One (1), Two (2), and Three (3), Block Fourteen (14), and the Ten (10) feet of vacated Broadway Street lying east of and adjacent to the east line of said Lots 1, 2 and 3, Block 14, R. E. Allen's Addition to Arnold, Custer County, Nebraska.

**BE IT RESOLVED BY THE CHAIRPERSON AND THE VILLAGE BOARD OF TRUSTEES** that the conveyance of said property from Neil A. Coleman and Diana M. Coleman to Wesley R Block be approved.

The Chairperson put the Resolution to a vote. Those voting FOR PASSAGE: Barton, Bowers, Bubak, Olson, Moore. Those voting AGAINST PASSAGE: none. Motion carried.

Scott Winfield, Village Superintendent, informed the Board that the Nebraska Department of Roads recommended that parking be prohibited on East Arnold Avenue between Carroll and Haskall Streets. After discussion, moved by Barton and seconded by Olson to allow the State to prohibit parking on the north side of East Arnold Avenue between Carroll and Haskall Streets. Roll call vote: Aye: Barton, Bowers, Bubak, Olson, Moore. Nay: none. Absent: none. Motion carried.

Scott Winfield informed the Board that Tami Smith was hired as Pool Manager and that Vanessa Harvey and Jessica Eastburn were hired as Assistant Pool Managers for the 2009 season. After discussion, moved by Bubak and seconded by Olson that Tami Smith be paid \$10.00 per hour and that Vanessa Harvey and Jessica Eastburn be paid \$9.00 per hour. Roll call vote: Aye: Barton, Bowers, Bubak, Olson, Moore. Nay: none. Absent: none. Motion carried.

Board Member Glen Bowers introduced Ordinance No. 390 entitled:

**ORDINANCE NO. 390**  
(See Ordinance Book Page 209-210)

**AN ORDINANCE PROVIDING FOR THE REVISION OF SOLID WASTE RATES TO BE CHARGED FOR SERVICE FROM THE VILLAGE; TO REPEAL ALL ORDINANCES OR SECTIONS OF ORDINANCES IN CONFLICT HERewith; TO PROVIDE FOR A TIME WHEN THIS ORDINANCE SHALL TAKE EFFECT.**

and moved that the statutory rule requiring reading on three different days be suspended. Board Member Connelley Barton seconded the motion to suspend the rules and upon roll call vote on the motion the following Board Members voted AYE: Barton, Bowers, Bubak, Moore, Olson. The following voted NAY: none. Absent: none. The motion to suspend the rules was adopted by three-fourths of the Board and the statutory rule was declared suspended for consideration of said Ordinance.

Said Ordinance was read by title and thereafter Board Member Connelley Barton moved for final passage of the ordinance, which motion was seconded by Board Member Aaron Olson. The Chairperson then stated the question: "Shall Ordinance No. 390 be passed and adopted?" Upon roll call vote, the following Board Members voted AYE: Barton, Bowers, Bubak, Moore, Olson. The following voted NAY: none. Absent: none. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Board, the Chairperson declared the ordinance adopted and the Chairperson, in the presence of the Board, signed and approved the ordinance. The Clerk attested the passage and approval of the same and affixed her signature thereto and the seal of the Village thereto.

The Board reviewed the Annual Audit conducted by Alvin P. Alms & Company. After discussion, moved by Bowers and seconded by Bubak that the audit be accepted. Roll call vote: Aye: Barton, Bubak, Bowers, Moore, Olson. Nay: none. Absent: none. Motion carried.

Scott Winfield, Village Superintendent, informed the Board

that the Municipal Energy Agency of Nebraska's electric rates will increase 2.5% on April 1, 2009. The additional cost to the Village with the revised rates is estimated to be \$4,583 for fiscal year 2009-2010. Scott stated that Western Area Power Administration rates also increased by approximately 25% in January 2008. The Village will pay approximately an additional \$28,919 to WAPA for electricity this year. The total additional cost for electricity is estimated to be \$33,502.

There being nothing further to come before the Board at this time, moved by Olson and seconded by Bowers to adjourn. Meeting adjourned at 8:36 P.M.

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Karin B Moore  
Chairperson of the Board

ATTEST:

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Patricia Lamberty  
Village Clerk