

**ARNOLD COMMUNITY CENTER**  
**FEBRUARY 9, 2009**

A regular meeting of the Chairperson and the Board of Trustees of the Village of Arnold, Nebraska was held in the Arnold Community Center on Monday, February 9, 2009 at the hour of 7:00 P.M. Notice of this meeting was given in advance by publication and by a posted notice with the agenda posted on the door to the meeting room at the Community Center. Notice of this meeting was given to the Board Members and all members present acknowledged receipt of said notice. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Chairperson Karin Moore called the meeting to order and Patricia Lamberty, the Village Clerk, recording the proceedings. On roll call the following were present: Connelley Barton, Karin Moore, Aaron Olson. Absent: Ted Bubak and Glen Bowers. A quorum being present the following proceedings were had and done.

Ted Bubak arrived at the meeting at 7:01 P.M. and took his place at the council table.

Jana Cool, April Mills, Kenzie Ferguson, Kelsey Hauser, April Mills, and Amanda Winfield attended the meeting to comply with their government class.

Also attending the meeting were Dan Blowers, Shane Cool, Justin Conner, Alan & Becky Dailey, Kristi Dvorak, Lee Eastburn, Zach Hagler, Brent Kulp, Connie Nansel, John Reed, William Whitlow and Scott Winfield.

Chairperson Karin Moore informed the Public that a copy of the Open Meetings Act is on the easel and is available for public inspection.

The minutes of the previous regular meeting on January 12, 2009 were not read as the Clerk had previously furnished each member with a copy thereof. Moved by Barton and seconded by Bubak that the minutes of the previous regular meeting on January 12, 2009 be

approved as presented. Roll call vote: Aye: Barton, Bubak, Moore, Olson. Nay: none. Absent: Bowers. Motion carried.

The Clerk presented the claims paid in January:

<b>01/05</b>	Blue Cross & Blue Shield	\$ 4,244.57	health insurance
<b>01/12</b>	<b>TOTAL AMOUNT OF CLAIMS APPROVED &amp; PAID</b>		
		<b>67,859.52</b>	
<b>01/13</b>	Tri-City Sign Company	\$10,000.00	CC: Down payment on Sign
<b>01/22</b>	Nebraska Dept of Revenue	3,378.46	Sales Tax
<b>01/30</b>	Payroll	9,104.91	
	Aflac	255.09	Payroll Deductions
	IRS	2,895.81	Payroll Taxes/Fed WH
<b>TOTAL AMOUNT OF CLAIMS</b>		<b>\$97,738.36</b>	

The Treasurer's Report revealed there is \$108,448.03 in the General Fund; \$1,593.35 in the Community Center Building Fund; \$86,544.10 in the Street Fund; \$248,393.68 in the Electric Fund; \$32,181.76 in the Power Plant Fund; \$47,168.93 in the Water Fund; \$59,267.22 in the Sewer Fund; \$22,599.20 in the Sewer Debt Service Fund; \$32,825.76 in the Solid Waste Fund; \$9,425.74 in the Closure/Post Closure Care Account; \$51,003.33 in the Economic Development Fund; \$8,826.69 in the Trust & Agency Funds as of January 31, 2009. After discussion, moved by Bubak and seconded by Barton that the Treasurer's Report be approved as presented. Roll call vote: Aye: Barton, Bubak, Moore, Olson. Nay: none. Absent: Bowers. Motion carried.

The Clerk presented the following claims on file:

All Points Cooperative	\$ 4,866.99	propane
Alvin P. Alms & Company	4,088.00	auditor fees
Arnold Insurance Agency	38.00	insurance (Sign)
Randi Atkins	85.00	refund (CC Rental Fee)
Blue Cross and Blue Shield	4,244.57	health insurance
Cal's Best Service	38.34	gas
Callaway District Hospital	21.00	random drug test
Central NE Economic Development District		

	945.00	membership dues
Custer Public Power District	39.75	electricity
Department of Correctional Services		
	500.00	radar detection trailer
Department of Energy	12,925.39	electricity
Dutton-Lainson Company	673.62	supplies/tools
Eakes Office Plus	183.06	Copier: Service & Supply Agreement/office supplies
G-TEC, Inc.	1,012.28	parts/labor
Grandma's Sweets & Eats	178.45	Annual Appreciation Supper
Marshia Grant	55.41	CC: Salary
Great Plains Communications	435.25	telephone
Great Plains Communications	86.37	CC: telephone
Holiday Inn	67.00	lodging (Roy - WW Conf)
Jim Holman	343.00	materials
Keep Nebraska Beautiful	50.00	membership dues
Kohler Trailer Sales, Inc.	7,695.00	14' Dump Trailer
Koubek Trucking	39.60	iron
Lexington Area Solid Waste Agency		
	999.00	tipping fees
Logan County Coop Oil Assn	573.93	gas/diesel/propane
Mills Hardware	417.14	supplies
NE Public Health Environmental Lab		
	71.00	testing (water)
Nebraska Municipal Power Pool		
	1,850.00	Load Management: Software Update
Olsen's Agricultural Laboratory		
	51.50	testing (ww)
Olsson Associates	1,865.84	engineering fees
POWERPLAN	263.10	parts
Pacific Life & Annuity Company	603.21	pension
Petty Cash Fund	199.29	stamps/postage/supplies
Sennett, Duncan & Jenkins	282.00	attorney fee
The Arnold Sentinel	774.63	Publishing Fees
Titan Access Account	270.33	parts
USIS Commercial Services, Inc.	119.60	Drug Testing Services
Utilities Section	361.00	registration fee
VISA	480.11	lodging/meals (Scott - Annual Conf) CC: cover
plates		
VISA	15.16	meals (Roy - WW Conf)
VISA	48.60	Police: meals/gas
Village of Arnold	3,870.91	utilities
Kim R Wagner-Sage	666.70	Salary
William Whitlow	1,194.75	Salary

Scott A Winfield	257.40 mileage (Annual Conf)
Total	\$53,846.28

After discussion, moved by Barton and seconded by Olson that the claims be approved and paid. Roll call vote: Aye: Barton, Bubak, Moore, Olson. Nay: none. Absent: Bowers. Motion carried.

Lee Eastburn, DBA Jim's Bar, met with the Board regarding an Application for a Special Designated License. After discussion, moved by Barton and seconded by Olson to approve Lee Eastburn's, DBA Jim's Bar, Application for a Special Designated License for the consumption of alcohol at the Community Center on Saturday, March 14, 2009 for the 21<sup>st</sup> Chili Cook Off. Roll call vote: Aye: Barton, Bubak, Moore, Olson. Nay: none. Absent: Bowers. Motion carried.

Patricia Lamberty, Village Clerk, informed the Board that the Arnold Roping Club wishes to renew the Lease Agreement with the Village of Arnold. After discussion, moved by Bubak and seconded by Olson that the Village renew the lease with the Arnold Roping Club. Roll call vote: Aye: Barton, Bubak, Moore, Olson. Nay: none. Absent: Bowers. Motion carried.

Scott Winfield, Village Superintendent, informed the Board that the Village submitted an application to the Nebraska State Recycling Association for a grant under their Equipment Coordination Grant from the Nebraska Environmental Trust. Village of Arnold was awarded a grant for \$6,960.00 for a glass trailer. After discussion, moved by Barton and seconded by Olson that Chairperson Karin Moore be authorized to sign the contract with the Nebraska Environmental Trust. Roll call vote: Aye: Barton, Bubak, Olson. Nay: none. Abstain: Moore. Absent: Bowers.

Motion carried.

Glen Bowers arrived at 7:14 P.M. and took his place at the council table.

At 7:15 P.M. Chairperson Karin Moore announced that this was the time and place of the Public Hearing on the One and Six Year Street Improvement Plans. Notice of the Public Hearing on the One and Six Year Street Improvement Plans was published in the Arnold Sentinel, the official newspaper for the Village and by posting notices within the Village as follows: Reed's Food Center Bulletin Board, Post Office Bulletin Board, Arnold Light & Water Front Door and on Arnold Sentinel's front door. Notice of the public hearing was given in advance to the Chairperson and the Board of Trustees. All members present acknowledged receipt of said notice. Brent Burkland from T.C. Engineering presented the plans. No person or persons appeared before the meeting either pro or con. Moved by Olson and seconded by Barton to close the Public Hearing. Roll call vote: Aye: Barton, Bowers, Bubak, Moore, Olson. Nay: none. Absent: none. Hearing closed at 7:20 P.M.

After discussion, moved by Bowers and seconded by Bubak that the following Resolution be adopted:

*R E S O L U T I O N 2009-1*

WHEREAS, according to the statutes of the State of Nebraska and as prescribed by the Board of Public Roads Classifications and Standards, Notice of Hearing has been given in the legal newspaper of Arnold Nebraska, and by posting in four public places with the Village of Arnold. Said Hearing on the One & Six Year Plans of Street Improvements to be held at the Meeting Room in the Arnold Community Center on the 9<sup>th</sup> day of February 2009 at 7:15 P.M. for the purpose of hearing comments and objections to said plans.

WHEREAS, upon said Hearing, the Board of Trustees, find the Plans submitted are adequate for the purpose prescribed by law and that the same should be approved.

NOW THEREFORE BE IT RESOLVED, by the Board of Trustees of Arnold, Nebraska that the Six Year and One Year Plan for specific improvements during the current year are hereby approved and adopted.

The Chairperson put the Resolution to a vote. Those voting FOR PASSAGE: Barton, Bowers, Bubak, Olson, Moore. Those voting AGAINST PASSAGE: none. Motion carried.

William Whitlow met with the Board to review and discuss the monthly police report. Discussion was held on traffic cameras. The Board directed William Whitlow to get cost estimates.

At 7:30 P.M. Chairperson Karin Moore announced that this was the time and place of the Public Hearing for the discussion of the six month review of Arnold's Economic Development Program. Kristi Dvorak, Arnold Economic Development Director, attended the hearing to update and discuss the progress of the Economic Development Program.

#### **ARNOLD ECONOMIC DEVELOPMENT CORPORATION (AEDC) UPDATE**

- Web site setup complete. We are now providing regular maintenance on it and will continue to work to get the site higher in the search list. Web site hits have increased with the article in the paper and we are receiving a positive public response.
- We've developed a solid communications plan and are in the process of finalizing it and assigning timelines. We have a very large audience to communicate with; some examples are potential and current residents, alumni, potential and existing businesses, visitors, media, and more. We will develop a "toolbox" to make this process easier.
- We're developing a money plan and need to visit with local businesses to determine what their needs and wants are before the plan can be finalized. We are currently developing our business needs assessment questionnaire.

- We are developing standard operating procedures for LB840 funds and how the AEDC operates with its other funds. It will be a written document to help each board and the public understand our working process. It will outline how funds are approved, the role of each board, the loan committee process, and how we intend to communicate with everyone so we may all work towards the same goal of improving and growing our community. This will also hopefully serve as a useful tool to get future board members familiar with the process quickly.
- The AEDC received requests for 14 scholarships to the 3rd<sup>rd</sup> Annual Marketplace Small Business Conference on February 25, with six of those being high school students.
- We have been reviewing documents for loan applications. We are forming a loan committee and will establish loan guidelines and finalize the application and other documents in the near future.

Moved by Bubak and seconded by Barton to close the Public Hearing. Roll call vote: Aye: Barton, Bowers, Bubak, Moore, Olson. Nay: none. Absent: none. Hearing closed at 7:45 P.M.

After discussion, moved by Bubak and seconded by Barton that the following claims be paid from the Economic Development Fund:

Alltel	\$ 52.42	AEDC: cell phone
Kristi Dvorak	292.94	office supplies (reimbursement)
Great Plains Communications	88.21	telephone
Great Plains Communications	35.00	AEDC: Annual Domain Name
Logan County Coop	350.00	AEDC: propane
Village of Arnold	45.30	AEDC: Utilities
Village of Arnold	4,000.00	AEDC: Aid to Construction
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$4,863.87</b>	

Roll call vote: Aye: Barton, Bowers, Bubak, Moore, Olson. Nay: none. Absent: none. Motion carried.

Consideration of the proposed fixed expense list was the next item on the agenda. Kristi Dvorak presented the following list of proposed fixed expenses for the AEDC:

**Office Supplies**

Printer & Copier Toner, Paper, Proposal Binders  
File Folders, Postage, Envelopes, Computer Software

Business Cards . . .

**Utilities**

Electric, Propane, Trash, Phone, Cell Phone,  
Internet, Property Taxes

**Implementation of Communications Plan**

This could include flyers, brochures, note cards,  
postage, signage, ads in local papers, specialty  
items . . .

**Advertising**

For items not relating to communications plan, ads  
in newspaper  
Web site domain name yearly fee  
Web Site Google Advertising of \$100/month, 1 year  
trial

**Conferences and Travel Expenses**

Covers conference registration fees & travel expense

**Insurance**

Work Comp, general liability, commercial package,  
treasurer's bond

The Board decided that conferences and travel expenses should not be on the fixed expense list. Prior approval from the Village Board will need to be obtained before Kristi Dvorak and/or the AEDC attends conferences.

Discussion was held on the insurance. The Board stated that the Economic Development Fund should not pay for the Treasurer's Bond. Patricia Lamberty, Village Clerk, is the treasurer of the Economic Development Fund and is already bonded. The Board wanted a clarification of the general liability and commercial package.

Kristi Dvorak explained about advertising Arnold's website on Google. After discussion, moved by Bubak and seconded by Barton to approve advertising Arnold's website on Google up to \$100.00 per month as a fixed

expense. Roll call vote: Aye: Barton, Bowers, Bubak, Moore, Olson. Nay: none. Absent: none. Motion carried. Consideration of the proposed fixed expense list with the revisions will be discussed at the next meeting.

Kristi Dvorak informed the Board that the Arnold Economic Development Corporation is offering scholarships to the 3<sup>rd</sup> Annual Marketplace: Opening Doors to Success Small Business Conference. Fourteen people have registered to go to the Small Business Conference. After discussion, moved by Bowers and seconded by Olson to issue a check for \$425.00 from the Economic Development Fund to UNL (Center for Applied Rural Innovation) for the registration fees. Roll call vote: Aye: Barton, Bowers, Bubak, Moore, Olson. Nay: none. Absent: none. Motion carried.

Chairperson Karin Moore appointed Aaron Olson as an alternate representative to the Arnold Economic Development Corporation.

Justin Conner, Dan Blowers and Shane Cool attended the meeting to discuss the Old Mill Park. Justin informed the Board that the estimated cost to renovate the Sand Volleyball and Tennis Court at the Old Mill Park is \$6,000. Approximately \$3,000 in donations to help with the Project has been raised. Justin asked if the Board would be willing to contribute \$3,000 towards the Project. Ted Bubak asked if the \$6,000 is materials and labor. Justin Conner stated that the labor and any equipment that is needed would be donated. The \$6,000 is for the sprinkler system, rock, sod, sand . . . After discussion, moved by Barton and seconded by Bowers that the Village pay a maximum amount of \$2,000 towards

renovating the sand volleyball and tennis courts at the Old Mill Park. Connelley Barton withdrew his motion. Moved by Bubak and seconded by Barton to commit \$2,000 towards renovating the sand volleyball and tennis courts at the Old Mill Park. Roll call vote: Aye: Barton, Bowers, Bubak, Olson, Moore. Nay: none. Absent: none. Motion carried. Maintenance of the Sand Volleyball Court and Tennis Courts at the Old Mill Park was discussed. The Village will mow and volunteers will spray the courts.

Board Member Ted Bubak introduced Ordinance No. 389 entitled:

**ORDINANCE NO. 389**  
(See Ordinance Book Page 205-208)

**AN ORDINANCE TO PROVIDE FOR AND AMEND PROVISIONS RELATING TO THE APPOINTMENT OR REMOVAL OF PLANNING COMMISSION MEMBERS; TO REQUIRE THAT APPOINTMENTS MADE BY THE CHAIRPERSON TO THE COMMISSION BE APPROVED BY A MAJORITY VOTE OF THE MEMBERS ELECTED TO THE VILLAGE BOARD OF TRUSTEES; TO PROVIDE FOR THE APPOINTMENT OF RESIDENTS FROM THE MUNICIPALITY'S EXTRATERRITORIAL ZONING JURISDICTION TO THE COMMISSION; TO PROVIDE FOR THE APPOINTMENT OF ONE ALTERNATIVE MEMBER; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES OR SECTIONS; TO PROVIDE FOR AN EFFECTIVE DATE.**

and moved that the statutory rule requiring reading on three different days be suspended. Board Member Connelley Barton seconded the motion to suspend the rules and upon roll call vote on the motion the following Board Members voted AYE: Barton, Bowers, Bubak, Moore, Olson. The following voted NAY: none. Absent: none. The motion to suspend the rules was adopted by three-fourths of the Board and the statutory rule was declared suspended for consideration of said Ordinance.

Said Ordinance was read by title and thereafter Board Member Glen Bowers moved for final passage of the ordinance, which motion was seconded by Board Member Ted Bubak. The Chairperson then stated the question: "Shall Ordinance No. 389 be passed and adopted?" Upon roll call vote, the following Board Members voted AYE: Barton, Bowers, Bubak, Moore, Olson. The following voted NAY: none. Absent: none. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Board, the Chairperson declared the ordinance adopted and the Chairperson, in the presence of the Board, signed and approved the ordinance. The Clerk attested the passage and approval of the same and affixed her signature thereto and the seal of the Village thereto.

Consideration of revising trash rates was the next item on the agenda. The Board decided to revise the trash rates as follows:

**Residential** \$15.00 Per Month

**Commercial** Rates will be determined by taking the multiplier times the residential rate. The following table shall be used for commercial multipliers:

<b>COMMERCIAL ESTABLISHMENTS</b>	<b>MULTIPLIER</b>
Restaurant/Café	2.0
Restaurant/Bar	3.0
Grocery Store	3.0
Hardware Store	2.0
Convenience Store	2.0
Motel	1.0/10 Units
Apartment Building or Trailer Court	1.0/Apartment or Trailer
Low Income Housing	8.0
Service Station	2.0
Repair Shops	2.0
Fertilizer Plant	2.0
School	8.5/100 Students
Other	1.0

Private Dumpsters \$30.00 Per Month

Vacant: Trash will not be charged at "vacant" houses. A "Vacant" house for

purposes of this Ordinance means rental properties that are unoccupied temporarily. Houses that are vacant and are in the process of being sold will not be charged a monthly fee. Owners can have their water service turned off and then they will not be billed for water, sewer, or trash.

An Ordinance revising the trash rates will be on the March 9<sup>th</sup> Agenda.

Scott Winfield, Village Superintendent, informed the Board that the Village will be advertising for Pool Manager & Lifeguards. Once the manager is hired then he and the manager will hire the lifeguards. Ted Bubak stated that the Board should hire the manager instead of Scott Winfield. Connelley Barton & Karin Moore stated that the job description for Scott Winfield authorizes him to hire and fire seasonal and part time help and that there is no reason to change the job description.

There being nothing further to come before the Board at this time, moved by Olson and seconded by Bowers to adjourn. Meeting adjourned at 9:00 P.M.

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Karin B Moore  
Chairperson of the Board

ATTEST:

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Patricia Lamberty  
Village Clerk